

**Board of Education Meeting Minutes:
Annual Reorganizational Meeting
July 5, 2017**

1. School Community Session: 6:03pm
Call to Order/Attendance by President Doucette.
2. Executive Session: Employment History of Contracted Services
Discussed at 5:30pm Session
3. Pledge of Allegiance – Led by President Doucette
4. Additions to the Agenda:
 - 11.5 -School Property Assessment
 - 11.6-Faculty Housing Proposal for the Principal’s House
 - 11.7-Special Education Teacher Candidate
 - 11 B 1. Warrants
 - 11 B 2. Draft Budget Status Report
 - 11 B 3. Treasurers Report
5. Election of Officers
 - 5.1 Election of President
Linda Mrowka nominated Jamie Doucette as President of the Board of Education and Bill Blothe seconded the motion. All were in favor.
 - 5.2 Election of Vice President
Jamie Doucette called for nominations for Vice President of the Board of Education. Linda Mrowka nominated Bill Blothe and Jamie seconded the nomination. All were in favor.
 - 5.3 Administration of Oath of President
Jamie Doucette and Bill Blothe were sworn in by Leslie Tombari.
6. Appointment of Positions
 - 6.1 Appointment of District Clerk - Leslie Tombari
All BOE members were in favor of Leslie Tombari’s appointment as District Clerk. Leslie was sworn in by BOE President Jamie Doucette
 - 6.2 Appointment of District Treasurer- Carol Doherty
Carol was not present although appointed to the position of District Treasurer. All were in favor and Carol will be sworn in at a later time.

- 6.3 Appointment of Claims Auditor- Sharon Patterson
Sharon was not present although appointed to the position of Claims Auditor.
All were in favor and Sharon will be sworn in at a later time.
- 6.4 Administration of Oath
President Doucette did the swearing in of District Clerk, Leslie Tombari.

7. Appointment of Positions

Board of Education President Jamie Doucette read the following positions with the corresponding names:

- 7.1 School Physician- Island Health Project
- 7.2 School Attorney- Douglas Gerhardt
- 7.3 Census Enumerator- Carol Doherty
- 7.4 Central Treasurer, Extra-Curricular Activity Fund – Jim Eagan
- 7.5 Attendance Officer- Carol Doherty
- 7.6 Independent Auditor- TBD after RFQ
- 7.7 Internal Auditor- Exemption Filed with and approved by New York State
- 7.8 Purchasing Agent- Alysanne Cochrane
- 7.9 Records Officer- Karen Goodwin
- 7.10 Title IX Officer- Christian Arsenault
- 7.11 Receiver and Agent of Federal Funds- Karen Goodwin
- 7.12 Recording Secretary to the Board- Michele Klimczak
- 7.13 Committee on Special Education Chair- Christian Arsenault
Linda made a motion to approve, seconded by Bill. All were in favor.

8. Designations

Board of Education President Jamie Doucette read the following designations:

- 8.1 Official Bank Depository for All Funds- Bank of America
- 8.2 Regular Meetings- Third Wednesdays Monthly
- 8.3 Official Newspaper- The Suffolk Times
Bill made a motion to approve which was seconded by Linda. All were in favor.

9. Authorizations

Board of Education President Jamie Doucette read the following authorizations:

- 9.1 To Certify Payroll- James Eagan
- 9.2 To Approve Budgeted Professional Development Conferences- Christian Arsenault
- 9.3 Designation of Signatures on Checks for General Fund, Repair Reserve, and Faculty Housing (One Signature)- Board President, Board Vice President, Deputy Treasurer or District Superintendent
- 9.4 Designation of Signatures on Checks for Extra-Curricular Fund (Two Signatures)

Board President, Board Vice President, Deputy Treasurer, and/or Principal Christian Arsenault

9.5 Budget Transfers- Karen Loiselle Goodwin

9.6 Grants in Aid- Christian Arsenault

9.7 Class Fundraisers- Christian Arsenault

Linda made a motion to approve, seconded by Bill. All were in favor.

10. Official Undertaking (Bonding of Personnel)

Board of Education President Jamie Doucette read the following:

10.1 District Clerk, Leslie Tombari

10.2 District Treasurer, Carol Doherty

10.3 School Business Manager, James Eagan

10.4 All Members of the Board of Education

Bill made the motion to approve, seconded by Linda. All were in favor.

11. Action Items

11.1 Motion: To Approve the Board of Education May 9, 2017 Budget Hearing Minutes

The motion was made by Linda and seconded by Bill. All were in favor.

11.2 Motion: To Approve Utilizing Donated Funds (Parker Grant) and Renovation Project Funds to Purchase Acoustical Shells in Accordance with our Purchasing Policy.

The motion was made by Linda and seconded by Bill. All were in favor.

11.3 Motion: To Approve Engagement Agreement for Legal Services with Harris Beach for our 2017-2018 School Year. Superintendent Goodwin made a brief statement on her research of this legal team. The motion was made by Bill and seconded by Linda. All in favor

11.4 Motion: To Accept the Renovation Project with Carlin Construction as Complete per the Recommendation of Project Architect Greg Nucci. Superintendent Goodwin mentioned that the last issue with HVAC issue in the Social Studies room has been fixed. This company did right by Fishers Island school with all of the challenges. Linda made the motion and it was seconded by Bill. All in favor.

11.5 School Property Appraisal

Superintendent Goodwin discussed that we need a current real estate value on the 3 properties as well as value on the 2 faculty housing properties as well as the Reservoir Rd. property that may be sold. She also brought up that the fees may be divided between the BOE's Legal Fees and the other half through Faculty Housing. The Board of Ed. agreed on this as well as Jim Egan. The motion was made by Bill and seconded by Linda. All in favor.

11.6 Faculty Housing Proposal

The repainting, ceilings and mold issues for the Principal's house. The motion was made by Linda and seconded by Bill. All in favor.

11.7 Special Education Teacher Candidate

Superintendent Goodwin discussed that out of 30 candidates pulled only 2 agreed to would come to interview. The onsite lesson by Gina Barone-Roehrig with the identified student was amazing, even when the student displayed a behavioral reaction to the situation. The motion to hire Gina Barone -Roehrig was made by Linda and seconded by Bill. All in favor.

11 B 1 Warrants

Jim had emailed this to the BOE.

11 B 2 Draft Budget Status Report

Jim emailed this to the BOE.

11 B 3 Treasurer's Report

Jim emailed this to the BOE. Superintendent Goodwin put it on the record that the check made out to her is for repayment of the use of her personal credit card on the senior class trip for expenses that were not hers.

12. Public Participation

None

13. Executive Session

Prior to the BOE beginning their Executive Session at 6:40pm, Linda made a motion to invite Principal Arsenault and Jim Egan to the Executive Session which was seconded by Bill. All in favor.

13 A. To Discuss Legal Matter (handout)

14. Action Item

14 A. To be Determined

15. Adjournment